

**REGULAR TERM
REGULAR SESSION
August 25, 2020**

On this the 25th day of August, 2020, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Katherine Brooks	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Public Hearing to consider a plan for District Clerk's Technology Fund and Record Archive Fee to fund the preservation and restoration of the District Clerk's records.

Public Hearing opened at 9:00 a.m.

There were no public comments.

Public Hearing closed at 9:00 a.m.

Consider approval of plan for Technology Fund and Record Archive Fee for District Clerk.

Sharon Mathis, District Clerk, presented the Technology Fund and Record Archive Fee plan.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve the Technology Fund and Record Archive Fee plan for the District Clerk. Motion carried.

Clerk's Note: A copy of the plan on file among exhibits of Commissioners' Court.

Public Hearing to consider a plan for County Clerk's Records Management and Preservation Fee and Record Archive Fee to fund the preservation and restoration of the County Clerk's record.

Public Hearing opened at 9:09 a.m.

There was a question from the public asking how the notice for public hearing is posted for both the District and County Clerk Fee plans. The question was addressed and answered in that the notice runs in the local newspaper, posted on the County website as well as posted on the bulletin boards in the Courthouse.

Public Hearing closed at 9:10 a.m.

Consider approval of plan for Records Management and Preservation fee and Record Archive Fee for County Clerk.

A motion was made by Comm. Karl, and seconded by Comm. Belicek to approve the Records Management and Preservation Fee and Record Archive Fee plan for the County Clerk. Motion carried.

Clerk's Note: A copy of the plan on file among exhibits of Commissioners' Court.

Approval of Minutes and/or additions and corrections, if any.

The minutes from August 11, 2020 were submitted.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY 2020 Budget, and take any necessary action.

There were none.

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Presentation from Texas Disposal Service regarding service agreement and transfer station operations.

Ron Leahy with Texas Disposal System, Inc., presented the proposal for the Jackson County Transfer Station.

Clerk's Note: A copy of the proposal on file among exhibits of Commissioners' Court.

Consider Resolution for Joint Election Agreement, and take any necessary action.

Kate Brooks, County Clerk, submitted the Joint Election Resolution and Joint Election Agreements for the upcoming General Election.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the Resolution for Joint Election Agreement between the City of Edna, Ganado Independent School District and Palacios Independent School District and Jackson County. Motion carried.

Clerk's Note: A copy of the resolution and agreements on file among exhibits of Commissioners' Court.

Consider appointing Election Judges for up-coming election year, and take any necessary action.

Kate Brooks, County Clerk, submitted appointment lists to the Court for the up-coming election year.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the appointment of Election Judges for the up-coming election year. Motion carried.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

Consider agreement with Texas Parks and Wildlife Department (TPWD), and take any necessary action.

A motion was made by Comm. Belicek, and seconded by Comm. Karl, to approve the agreement with Texas Parks and Wildlife Department (TPWD.) Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider and Interlocal Agreement between Region 8 Education Services Center and a Texas Public Entity or Local Government through program known as The Interlocal Purchasing System (TIPS) with Jackson County, Texas, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the Interlocal Agreement between Region 8 Education Services Center and Jackson County through a program known as The Interlocal Purchasing System (TIPS.) Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider donation of laptop from Gulf Bend Center to Sheriff's Office to replace the poly com equipment in the jail, and take any necessary action.

A motion was made by Comm. Belicek, and seconded by Comm. Bubela, to approve the donation of a laptop from Gulf Bend Center to Sheriff's Office to replace the poly com equipment in the jail. Motion carried.

Clerk's Note: A copy of the letter of understanding on file among exhibits of Commissioners' Court.

Consider re-plat of Block #1 of the D. F. Frankson, Carancahua Bay Subdivision reducing lot 3 and expanding lot 4, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the re-plat of Block #1 of the D. F. Frankson, Carancahua Bay Subdivision reducing lot 3 and expanding lot 4. Motion carried.

Clerk's Note: A copy of the plat on file among exhibits of Commissioners' Court.

Consider SAVNS Maintenance Grant Contract with the Office of Attorney General, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the SAVNS Maintenance Grant Contract with the Office of Attorney General. Motion carried.

Clerk's Note: A copy of the contract on file among exhibits of Commissioners' Court.

Receive grant money in the amount of \$2,500.00 for the Texas Book Festival for the purchase of large print books.

A motion was made by Comm. Belicek, and seconded by Comm. Karl, to accept grant money in the amount of \$2,500.00 for the Texas Book Festival for the purchase of large print books. Motion carried.

Consider permission to donate out-of-warranty AWE Literacy Station to a non-profit educational group, and take any necessary action.

Pass

Consider proposal Tax Rate for year 2020 and set date and time for Public Hearing, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to set the proposed 2020 County Tax Rate at the No New Revenue Rate which is .4274. Motion carried.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to set the Public Hearing for the Tax Rate and Proposed Budget on September 22, 2020 at 9 a.m. Motion carried.

Consider Donation Agreement from Building Bridge Foundation to Redeemer After School Roundup Program, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to accept the Donation Agreement from Building Bridge Foundation to Redeemer After School Roundup Program. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Receive District Judges order setting salaries of Auditor's Office for fiscal year 2021 and Court Reporters for calendar year 2021.

A motion was made by Comm. Belicek, and seconded by Comm. Bubela, to receive the District Judges order setting salaries of Auditor's Office for fiscal year 2021. Motion carried.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

Consider agreement with Beyer & Co., CPAs for the Financial Audit or the Single Audit for the year ending September 30, 2020, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Hunt, approve agreement with Beyer & Co., CPAs for the Financial Audit or Single Audit for the year ending September 30, 2020. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider disposal of county equipment and take any necessary action.

Pass

Consider Authorized Signer for 2021 RAMP Grant, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve Judge Sklar as the Authorized Signer for 2021 RAMP Grant. Motion carried.

Clerk's Note: A copy of the authorization on file among exhibits of Commissioners' Court.

Consider Treasurer's report for the prior month, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills, payroll and court orders.

It was noted that there were three court orders: Flex One (AFLAC) in the amount of \$2,833.65, Comptroller of Public Accounts for sales tax in the amount of \$901.25 and Force Protection Video in the amount of \$2,220.00.

A motion was made by Comm. Hunt, and seconded by Comm. Bubela to pay the County and Precinct bills, payroll and court orders. Motion carried.

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Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Hunt to approve the payroll changes. Motion carried.

COMMISSIONERS' COURT PAYROLL CHANGES					
<i>August 25, 2020</i>					
NAME	DEPARTMENT	TYPE OF CHANGE	HOURLY FROM:	HOURLY TO:	EFFECTIVE DATE
Griffin, Sharon	Auditor	Part time		\$10.000	08/27/2020
Burttschell, Tracy	Treasurer	Length of service increase	\$19.750	\$20.330	08/22/2020
Novak, Donald W.	Precinct #1	Transfer	\$21.315	\$21.839	08/22/2020
Powers, Keith	Precinct #4	Transfer	\$21.315	\$21.315	09/05/2020

Consider Memorandum of Understanding with Houston High Intensity Drug Trafficking Area, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Belicek to approve the Memorandum of Understanding with Houston High Intensity Drug Trafficking Area. Motion Carried.

Clerk's Note: A copy of the Memorandum on file among exhibits of Commissioners' Court.

Receive various county reports, news and information.

Certificates of Completion of Security Awareness Training for Monica Foster, Bishene Bubela and Lupe Lopez were presented as well as to Tracy Burttschell for attending the Cash Handling program. Kelly Janica, EOC, updated the Court regarding Hurricane Laura. Sharon Mathis, District Clerk, notified the Court of new OCA requirements for Courts regarding jurors.

Court recessed at 10:17 a.m.

Court reconvened at 10:28 a.m. with full Court present.

Budget Workshop

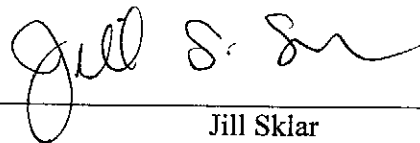
Discussion was had concerning employee pay raises, including a 2% increase for full time employees in the FY2021 Budget. There was also discussion concerning various changes to the current proposed budget.

ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 11:30 a.m.

Meeting **ADJOURNED.**

APPROVED this the 8th day of September 2020.



Jill Sklar
County Judge

ATTEST:



Katherine R. Brooks, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

August 25, 2020